



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, April 18, 2023 ♦ 7:00 p.m. Boardroom

Trustees:

Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

2. Presentations

3. Delegations

4. Consent Agenda

4.1 Unapproved Minutes of the Special Education Advisory Committee Meeting - March 21, 2023

Pages 3-5

5. Committee and Staff Reports

5.1 Health and Safety Update Presenter: Scott Keys, Superintendent of Business & Treasurer

Pages 6-10

5.2 Q2 2023 Financial Update Presenter: Scott Keys, Superintendent of Business & Treasurer

Pages 11-14

5.3 Dual Credit Programs – Semester 1 Presenter: Phil Wilson, Superintendent of Education

Pages 15-16

6. Information and Correspondence

6.1 Staggered Start Presenter: Lorrie Temple, Superintendent of Education

6.2 Catholic Education Awards Rick Petrella, Chair of the Board



- 6.3** Student Demographic Survey
Kevin Greco, Superintendent of Education

7. Trustee Inquiries

8. Business In-Camera

- 207 (2) *Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:*
- a. *The security of the property of the board;*
 - b. *The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;*
 - c. *The acquisition or disposal of a school site;*
 - d. *Decisions in respect of negotiation with employees of the board; or*
 - e. *Litigation affecting the board.*

9. Report on the In-Camera Session

10. Future Meetings and Events

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11. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

12. Adjournment

Next meeting: Tuesday, May 16, 2022, 7:00 pm – Boardroom



SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)
Tuesday, March 21, 2023 – 1:00pm
Microsoft Teams

- Members:** Brandi Bertling (Child and Family Services of Grand Erie), Dennis Blake (*Trustee*), Mischa Dinsmore (Lansdowne Children’s Centre), Michelle Drake (Crossing All Bridges), Christina Ferrell (Woodview Children’s Centre), Linda McFayden (Contact Brant), Phil Wilson (*Superintendent of Education*), Nil Woodcroft (Haldimand Norfolk REACH)
- Regrets:** Laura Bergeron (*ad hoc*), Tara Buchanan (Community Living Brant), Lauren Freeborn (Contact Brant), Shannon Korber (Child and Family Services of Grand Erie), Kerri Lomax (*Principal, Elementary*), Shannon Mason (*Principal Lead: Special Education Staffing*), Marilyn Noi (Autism Ontario), Janelle Sandy (Indigenous Child and Youth Team at Child and Family Services of Grand Erie)
- Resources:** Sandra DeDominicis (*Student Achievement Lead: Special Education*) Patti Mitchell (*Parent, County of Brant*), Debbie Dignan (Elementary Teacher - Itinerant Special Education Resource Teacher)

1. Welcome and Opening Remarks

Mischa Dinsmore welcomed the committee.

2. Land Acknowledgement

Superintendent Wilson read the board’s land acknowledgement.

3. Opening Prayer

Sandra DeDominicis shared an opening prayer.

4. Introductions and Welcome

Superintendent Wilson welcomed all committee members.

5. Approval of Agenda

Moved by: Dennis Blake

Seconded by: Nil Woodcroft

THAT the Special Education Advisory Committee approves the agenda of the March 21, 2023, meeting.

Carried

6. Approval of the Minutes

Moved by: Patti Mitchell

Seconded by: Christina Ferrell

THAT the Special Education Advisory Committee approves the minutes of the February 21, 2023, meeting.

Carried

7. Correspondence

A letter was received from the Near North District School Board regarding Special Incidence Portion (SIP) claims. The letter stated that the funds being provided by the government for by these claims is lower than the actual cost of the student, as well as the large amount of time being needed to fill out documentation for SIP claims.

8. Community Agency Updates

Brandi Bertling

Child and Family Services of Grand Erie is struggling to find volunteers for the Volunteer Drive program.

Mischa Dinsmore

A Family Engagement Coordinator, at Lansdowne Children's Centre, is spearheading all parent workshops.

Michelle Drake

At Crossing All Bridges, to celebrate World Down Syndrome Day on March 21, 2023, all staff and families are invited to gather and view the movie, Champions.

Christina Ferrell

At Woodview Children's Centre, a social skills group has just been launched.

Nil Woodcroft

Family Early Intervention Teams at Haldimand Norfolk REACH (HN Reach) met with the Brant Haldimand Norfolk Catholic District School Board (BHNCDSD) Special Education team on March 2, 2023.

Dennis Blake

On behalf of the BHNCDSD Board of Trustees, Dennis Blake thanked SEAC for the work they are doing.

Linda McFayden

At Contact Brant the services are being very well utilized.

Patti Mitchell

The BHNCDSD Special Olympics registration is at the end of March. The Special Olympics are being hosted at Crossing All Bridges. The Special Olympics is looking for volunteers. Please contact Patti Mitchell if interested in volunteering. On March 30, 2023, from 6 – 8pm, St. John's College is hosting a basketball game against the Brantford firefighters and police.

Updates

8.1 Student Achievement Lead

Lansdowne Children's Centre has provided BHNCDSD with their annual "All About Me" reports for the new 2023-2024 Junior Kindergarten students. Discussions are ongoing with lead therapists to gain more information and insight on each student profile. In total, BHNCDSD will have 14 new students from Haldimand Norfolk Reach and 21 from Lansdowne Children's Centre.

All BHNCDSD, grade 8 Individual Placement and Review Committee (IPRC) meetings, took place. These are for students entering one of our secondary special education classes for Job Skills, Community Living or Personal Active Learning (PAL) class. It was very heartwarming and fulfilling to learn of the growth of each of our students.

A new Special Education Resource Teacher (SERT) training session was held.

The Special Education team at BHNCDSD is actively involved in attending Kick Start to Kindergarten sessions happening in various schools across the district to represent special education, answer questions, and assist families in transitioning children to Junior Kindergarten.

Over the March Break, Sandra DeDominicis and Debbie Dignan provided a presentation to BHNCDSD service coordinators focused on Individual Education Plans (IEPs), IPRCs, and Special Education Class

placements. The purpose was to provide understanding on how BHCNDSB initiates these processes, and the intricacies of guiding families through next steps around accessing supports.

March 21, 2023 is recognized as World Down Syndrome Day. BHCNDSB staff are encouraged to use social media to share, support, and spread awareness.

The three high schools of BHCNDSB are in the process of planning a prom for secondary special education class students. BHCNDSB will be collecting donations of suits, dresses, jewelry, shoes etc. to make this a special and accessible event for all students. The event will likely take place at the end of May.

8.2 Superintendent of Education

The final 2022-2023 SEAC meeting, will be held on Tuesday, June 20, 2023, at 12:00pm, at the Catholic Education Centre.

Focus on Youth funding is being used to employ students during the summer months. The three high schools of the BHCNDSB will recommend students to be part of the program. The Focus on Youth funding will then pay for the student's employment. BHCNDSB is looking for various ways to get students placed to maximize learning.

8.3 Debbie Dignan – Employability Kits

Funding was provided from the Ministry of Education through an Experiential Learning project to create employability kits for all three high schools. These kits have been introduced in the last two to three months and have allowed the students to learn, practice, and master job specific tasks in preparation for post-secondary pathways of the world of work, independent living, and specialized college programs. Student will learn specific job skills in classroom setting using individualized teaching methods and hands-on materials. Students will generalize the skills learned in the classroom to be skilled and confident employees. BHCNDSB has received more funding to purchase additional employability kits and are looking at new ideas for new kits.

9. Closing Remarks/Adjournment

Mischa Dinsmore thanked everyone.

The meeting adjourned at 2:13pm. The next meeting will be held on Tuesday, April 18, 2023, at 1:00pm.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: April 18, 2023
Submitted by: Mike McDonald, Director of Education & Secretary

HEALTH AND SAFETY UPDATE

Public Session

BACKGROUND INFORMATION:

The Brant Haldimand Norfolk Catholic District School Board (the “Board”) is committed to the health and safety of all staff. The Board works closely with the Joint Health and Safety Committee (JHSC) fostering employee health and safety in the workplace through cooperation and joint efforts in the design and implementation of educational programs for employees; investigation and resolution of safety concerns; training and support of committee members; and development and promotion of enhanced awareness of occupational health and safety matters.

Semi-annual reports are presented to the Board providing a summary of the types of employee accidents and/or incidents for the preceding six months. These reports are presented to the Board of Trustees twice per school year (as of February 28 and August 31).

DEVELOPMENTS:

The 2022-23 JHSC is comprised of the following members:

NAME	BOARD POSITION	JHSC POSITION
Lisa Cupoli	Elementary Teacher (OECTA)	Worker Representative
Carlee Bond	Educational Assistant (OSSTF – ESS)	Worker Representative
Heidi Pasztor	Principal	Management Representative
Jared Boughner	Health & Safety Coordinator	Management Representative
Jacqueline May	Elementary Teacher (OECTA)	Worker Representative
John Nicholson	Vice-Principal	Management Representative
Phil Wilson	Superintendent of Education	Management Representative
Lou Citino	Manager of Facilities	JHSC Management Co-Chair
Matthew Antunes	Caretaker (OSSTF – PSS)	JHSC Worker Co-Chair
TBD	TBD	Recording Secretary

The following summarizes the employee accidents and/or incidents statistics for the Board:

- Appendix A: September 1, 2022 – February 28, 2023
- Appendix B: March 1, 2022 – August 31, 2022
- Appendix C: September 1, 2021 – February 28, 2022
- Appendix D: March 1, 2021 – August 31, 2021

RECOMMENDATION:

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Appendix A

BHNCDSB Accident/Incident Statistics
September 1, 2022 to February 28, 2023

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals	Days Lost
Struck or Contact By	0	0	0	10	0	0	11	0	0	0	0	0	0	2	23	13
Struck Against/Contact With	0	0	0	2	2	0	3	0	0	0	0	0	0	1	8	0
Fall	0	4	0	5	5	0	13	0	0	1	1	0	1	4	34	95.08
Slip/No Fall	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0
Caught In, Under, On or Between	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	1
Exposure	1	0	0	0	0	2	0	0	0	0	0	0	0	0	3	20.46
Over Exertion	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Traumatic Event	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	0
Aggression	0	0	0	574	20	0	99	0	0	2	1	10	0	1	707	98.71
Other	0	0	0	3	0	0	0	0	0	0	0	0	0	0	3	0
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	0	0	0	0	0	4	0	0		1	0	0	0	6	2
Laceration/Cut	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2	0
Grand Total(s)	4	4	0	595	27	2	135	0	0	3	3	10	1	8	792	230.25
Days Lost	0	12	0	121	0.5	20.46	9	0	0	0	0	0	38	29.29	230.25	

Appendix B
BHNCDSB Accident/Incident Statistics
 March 1, 2022 to August 31, 2022

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	0	0	0	13	0	0	7	0	0	1	0	0	4	0	25
Struck Against/Contact With	0	1	0	5	0	0	1	0	0	0	0	0	1	0	8
Fall	1	0	0	0	0	0	0	0	0	0	0	0	1	0	2
Slip/No Fall	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Caught In, Under, On or Between	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Exposure	1	0	0	2	0	0	1	0	0	0	0	0	2	0	6
Over Exertion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traumatic Event	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggression	0	0	0	87	5	0	16	0	0	0	1	0	1	0	110
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	0	0	1	0	0	4	0	0	0	0	0	0	0	6
Laceration/Cut	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2
Grand Total(s)	3	1	0	109	6	0	30	0	0	1	1	0	9	0	160

Appendix C

BHNCDSB Accident/Incident Statistics

September 1, 2021 to February 28, 2022

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	0	0	0	19	6	0	4	0	0	0	0	1	0	0	30
Struck Against/Contact With	0	0	0	3	0	0	1	0	0	0	0	0	0	0	4
Fall	0	0	0	4	1	1	3	0	0	0	2	1	0	2	14
Slip/No Fall	0	0	0	3	1	0	2	0	0	0	1	0	0	0	7
Caught In, Under, On or Between	0	1	0	1	0	0	0	0	0	0	0	0	0	0	2
Exposure	0	0	0	3	0	0	15	0	0	0	0	0	1	0	19
Over Exertion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traumatic Event	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggression	0	0	0	110	5	0	0	1	0	0	0	1	0	1	118
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bee Sting	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Sprain/Strain	1	0	0	9	0	0	2	0	0	1	0	0	0	2	15
Laceration/Cut	1	0	0	3	0	0	2	0	0	1	0	0	1	1	9
Grand Total(s)	2	1	0	156	13	1	29	1	0	2	3	3	2	6	219

Appendix D

BHNCDSB Accident/Incident Statistics

March 1, 2021 to August 31, 2021

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Lead Hand	Library Technician	Lunch Monitor	Non-Union	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	2	0	0	1	1	0	2	0	0	0	0	0	0	0	0	6
Struck Against/Contact With	0	0	0	2	0	0	0	0	1	0	0	0	0	0	0	3
Fall	1	0	0	1	0	0	2	0	0	0	0	0	0	0	0	4
Slip/No Fall	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Caught In, Under, On or Between	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Exposure	0	0	0	10	3	0	23	0	0	0	0	0	0	0	6	42
Over Exertion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traumatic Event	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggression	0	0	0	26	0	0	7	0	0	0	1	0	4	0	0	38
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	0	0	0	0	0	0	3	0	0	0	0	0	1	0	1	5
Laceration/Cut	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Outdoor Hazardous Conditions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Totals	3	0	0	40	4	0	39	0	1	0	1	0	5	0	7	100

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: April 18, 2023
Submitted by: Mike McDonald, Director of Education & Secretary

Q2 FINANCIAL REPORT (FEBRUARY 28, 2023)

Public Session

BACKGROUND INFORMATION:

Interim financial reports are presented to the Board to assist Trustees in their monitoring of the financial well-being of the school board. These reports are presented to the Board of Trustees three times per school year (as of November 30, February 28 and May 31) and a final year-end report (as of August 31) is provided with an external audit report in the fall.

DEVELOPMENTS:

Changes have been made to the year-end forecast for the Board as a result of updated information compared to revised budget as presented to the Board of Trustees in December 2022.

Changes to the forecast were as a result of:

- Increase in average daily enrolment (ADE) as of March 31, 2023.
- Additional Partnership and Priority Funds (PPF) related to digital math tools.
- Increased salary and wages for coverage of staff long-term and short-term leaves.
- Cancelled/postponed professional development resulting in staffing shortages.
- Reduced hydro and other energy consumption.
- Various budget efficiencies identified (travel costs, supplies, printing).

As of February 28, 2023, projected ADE is expected to increase by about 57.0 ADE. ADE is comprised of actual enrolment reported on October 31, 2022 and projected at March 31, 2023.

In addition, about 49% of expenses have been spent as of February 28, 2023. Timing of expenses varies throughout the year with certain expenses paid towards the beginning of the school year (license renewal fees, membership fees, insurance, etc.), while salary and benefits are incurred relatively smoothly throughout the year. School and building renewal are typically incurred while schools are closed, namely Christmas, March and Summer breaks.

Appendix A outlines the Q2 Financial Dashboard and compares projected revenues and expenses with revised estimates.

RECOMMENDATION:

THAT the Committee of the Whole refers the Q2 Financial Report (February 28, 2023) to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Summary of Financial Results

	Revised Budget	Q2 Forecast	In-Year Change	
			\$	%
Revenue				
Grants for Student Needs (GSN)	126,794,385	127,486,711	692,325	0.5%
Local Taxation	16,501,033	16,501,033	-	0.0%
Priorities and Partnership Funds (PPF)	1,630,929	1,696,641	65,712	4.0%
Other Revenue	8,916,046	9,177,136	261,090	2.9%
School Generated Funds	3,500,000	3,500,000	-	0.0%
Total Revenue	157,342,393	158,361,521	1,019,127	0.6%
Expenses				
Classroom Instruction and Learning	123,046,741	123,840,511	793,771	0.6%
School Operations/Maintenance	21,627,937	21,569,750	(58,187)	-0.3%
Student Transportation	7,119,928	7,119,928	-	0.0%
Board Administration	5,547,787	5,576,841	29,054	0.5%
Total Expenses	157,342,393	158,107,031	764,638	0.5%
Surplus/(Deficit) before Accum Surplus	-	254,490	254,490	
Draw on Accumulated Surplus	-	(254,490)	(254,490)	
Surplus/(Deficit), end of year	-	-	-	

Changes in Revenue:

GSN: Increase primarily driven by increase in ADE at March 31st.

PPF: Additional PPF confirmed related to digital math tools.

Other Revenue: Increase resulting from increasing interest rates.

Changes in Expenses:

Classroom Instruction: Increase driven by staff shortages/supply costs Overspend in supply staff offset by reduction in professional development opportunities

School Operations: Decrease resulting from a reduction in utility costs.

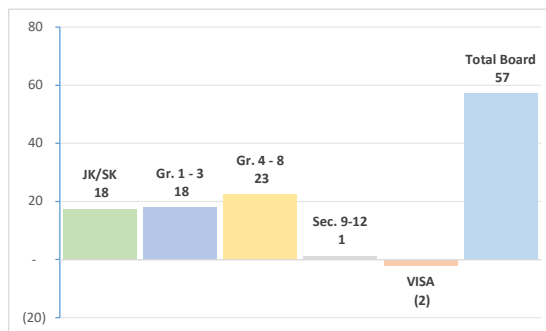
Board Administration: Additional expenses added for Educational Development Charge by renewal.

Summary of Enrolment

ADE	Revised Budget	Q2 Forecast	In-Year Change	
			#	%
Elementary				
JK/SK	1,489	1,507	18	1.2%
Gr. 1 - 3	2,408	2,426	18	0.7%
Gr. 4 - 8	3,826	3,849	23	0.6%
VISA Students	-	-	-	0.0%
Total Elementary	7,723	7,781	58	0.8%
Secondary				
Pupils of the Board	3,735	3,737	1	0.0%
VISA Students	13	11	(2)	-15.4%
Total Secondary	3,748	3,748	(1)	0.0%
Total	11,471	11,529	57	0.5%

Note: ADE is comprised of actual enrolment reported at October 31, 2022 and March 31, 2023

Note: VISA students pay tuition and their enrolment do not affect our GSNs



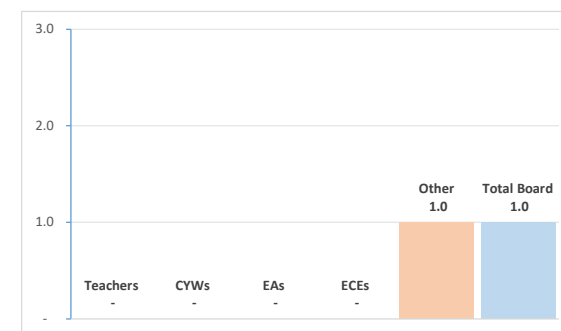
Changes in Enrolment: Revised Budget vs Actual

Elementary: Increase attributed to families moving into Board's jurisdiction or transferring from other Boards.

Summary of Staffing

FTE	Revised Budget	Q2 Forecast	In-Year Change	
			#	%
Classroom				
Teachers	724.8	724.8	-	0.0%
CYWs	10.0	10.0	-	0.0%
EAs	179.5	179.5	-	0.0%
ECEs	51.0	51.0	-	0.0%
Total Classroom	965.3	965.3	-	0.0%
Other Support Staff				
School Administration	98.6	98.6	-	0.0%
Board Administration	53.6	53.6	-	0.0%
Facility Services	96.7	96.7	-	0.0%
Consultants/Coordinators	17.0	17.0	-	0.0%
Paraprofessionals	34.0	35.0	1.0	2.9%
Total Other Support Staff	299.9	300.9	1.0	0.3%
Total Staffing	1,265.2	1,266.2	1.0	0.1%

Note: FTE is comprised of actual staffing at October 31, 2022 and actual at March 31, 2023.



Changes in Staffing: Revised Budget vs Actual

Other Support Staff: Additional speech pathologist support

Brant Haldimand Norfolk Catholic District School Board
2022/2023 Second Quarter Financial Report
Comparative Revenue Summary
For the Period Ended February 28, 2023

Comparative Revenue Summary					
	2022-2023		In-Year Change		Variance Note
	Revised Budget	Forecast	\$	%	
Grants for Student Needs (GSN)					
Pupil Foundation	65,855,013	66,199,454	344,441	0.5%	
School Foundation	9,508,762	9,556,161	47,399	0.5%	
Special Education	19,499,310	19,558,780	59,470	0.3%	
Language Allocation	2,418,260	2,508,951	90,691	3.8%	
Indigenous Education	248,296	250,068	1,772	0.7%	
Rural and Northern Education Fund	1,471,049	1,461,724	(9,325)	-0.6%	
Learning Opportunities	1,681,837	1,683,938	2,101	0.1%	
Mental Health & Well Being	960,204	962,045	1,841	0.2%	
Adult and Continuing Education	419,403	420,703	1,300	0.3%	
Teacher and DECE Q and E	11,270,567	11,316,094	45,527	0.4%	
New Teacher Induction Program	174,031	174,031	-	0.0%	
Student Transportation	6,320,524	6,350,063	29,539	0.5%	
Administration & Governance	4,282,147	4,292,958	10,811	0.3%	
School Operations	12,231,708	12,298,467	66,759	0.5%	
Community Use of Schools Grant	153,652	153,652	-	0.0%	
Supports for Students	1,157,204	1,157,204	-	0.0%	
Program Leadership	1,000,496	1,000,496	-	0.0%	
Permanent Financing - NPF	146,395	146,395	-	0.0%	
COVID-19 Support	2,001,809	2,001,809	-	0.0%	
Total Operating Grants	140,800,666	141,492,993	692,326	0.5%	a
Grants for Capital Purposes					
School Renewal	846,093	846,093	-	0.0%	
Short-term Interest	35,864	35,864	-	0.0%	
Debt Funding for Capital	1,612,795	1,612,795	-	0.0%	
Total Capital Grants	2,494,752	2,494,752	-	0.0%	
Total Grants for Student Needs (GSN)	143,295,418	143,987,745	692,326	0.5%	
Note: Total GSN includes taxation revenue received from municipalities					
Priorities and Partnership Funding (PPF)	1,630,929	1,696,641	65,712	4.0%	b
Other Revenue					
Other Non-GSN Grants	449,648	478,766	29,118	6.5%	
Tuition Fees	984,502	937,248	(47,254)	-4.8%	c
Rentals	273,869	278,096	4,226	1.5%	
Interest	225,000	500,000	275,000	122.2%	d
Other Revenue	742,299	742,299	-	0.0%	
Deferred Revenue	308,290	308,290	-	100.0%	
Amortization of DCC	5,932,437	5,932,437	-	0.0%	
Total Other Revenue	8,916,046	9,177,136	261,090	2.9%	
School Generated Funds	3,500,000	3,500,000	-	0.0%	
Total Grants and Revenues	157,342,393	158,361,522	1,019,128	0.6%	

Note: Revised Budget is the 2022-23 Revised Estimates presented to the Board of Trustees in December 2022

Explanations of Revised Budget Variances

- a Increase primarily driven as a result of increased average daily enrolment at March 31st.
- b Additional PPF confirmed related to digital math tools.
- c Decrease in number of Indigenous students enrolled at March 31st.
- d Increase resulting from increasing interest rates.

Brant Haldimand Norfolk Catholic District School Board
2022/2023 Second Quarter Financial Report
Comparative Expense Summary
For the Period Ended February 28, 2023

Comparative Expenditure Summary					
	2022-2023		In-Year Change		Variance
	Revised Budget	Forecast	\$	%	Note
<u>Classroom Instruction</u>					
Teachers	76,539,744	76,143,989	(395,755)	-0.5%	a
Supply Teachers	3,203,361	4,084,898	881,537	27.5%	b
Educational Assistants	10,772,289	10,651,169	(121,120)	-1.1%	c
Early Childcare Educators	2,693,742	2,819,522	125,780	4.7%	b
Classroom Computers	1,436,305	1,332,455	(103,850)	-7.2%	d
Textbooks & Supplies	4,429,715	5,018,659	588,943	13.3%	a
Professionals and Paraprofessionals	4,535,639	4,773,007	237,368	5.2%	e
Library and Guidance	2,253,541	2,161,618	(91,923)	-4.1%	
Staff Development	1,008,963	751,584	(257,379)	-25.5%	f
Department Heads	263,800	263,800	-	0.0%	
School Generated Funds	3,500,000	3,500,000	-	0.0%	
Total Classroom Instruction & Learning	110,637,099	111,500,700	863,601	0.8%	
<u>School Management</u>					
Principals & Vice Principals	6,307,603	6,302,928	(4,675)	-0.1%	
School Office	3,497,228	3,425,804	(71,424)	-2.0%	
Co-ordinators and Consultants	2,076,035	2,081,069	5,034	0.2%	
Continuing Education	528,775	530,009	1,234	0.2%	
Total School Management	12,409,641	12,339,811	(69,830)	-0.6%	
Total Classroom Instruction and Learning	123,046,741	123,840,511	793,771	0.6%	
<u>School Operations and Maintenance</u>					
School Operations and Maintenance	12,199,388	12,141,201	(58,187)	-0.5%	g
School Renewal	846,093	846,093	-	0.0%	
Interest of Capital Debt	1,586,109	1,586,109	-	0.0%	
Other	147,145	147,145	-	100.0%	
Amortization	6,849,202	6,849,202	-	0.0%	
Total School Operations and Maintenance	21,627,937	21,569,750	(58,187)	-0.3%	
Student Transportation	7,119,928	7,119,928	-	0.0%	
<u>Board Administration</u>					
Trustees	110,450	107,412	(3,038)	-2.8%	
Director and Supervisory Officers	1,033,676	1,027,752	(5,924)	-0.6%	
Board Administration	4,403,661	4,441,677	38,016	0.9%	
Total Board Administration	5,547,787	5,576,841	29,054	0.5%	
Total Expenses	157,342,393	158,107,031	764,638	0.5%	

Explanations of Budget Variances

- a Changes resulting from a modification to the planned tutoring program.
- b Significant increase in staff leaves requiring supply or other coverage.
- c Decrease resulting from timing of new hires in Sept/Oct.
- d Reduction driven by budget efficiencies identified
- e Addition lunchroom monitors required for coverage/supervision, additional speech pathologist support.
- f Certain professional development opportunities were cancelled/postponed due to staffing shortages.
- g Reduction resulting from a decrease in utilities demand.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Philip Wilson, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: April 18, 2023
Submitted by: Mike McDonald, Director of Education & Secretary

Dual Credit Programs – Semester 1 Public Session

BACKGROUND INFORMATION:

The Brant Haldimand Norfolk Catholic District School Board is committed to providing individualized programming for students who are experiencing significant difficulties with regular attendance at secondary school. The board believes that each pupil is created in the image and likeness of God and therefore believes in the dignity of the human person, the preferential option of the poor, and the principle that everyone has the right to education necessary for human fulfillment. Dual Credit programs, as a method to help students obtain a secondary school diploma, reach post secondary goals, expanding life opportunities and community contributions, is consistent with Catholic social teaching.

Dual credit programs are intended to assist secondary school students in completing their Ontario Secondary School Diploma and making a successful transition to college and/or apprenticeship programs. The primary focus is on students who face significant challenges in completing the requirements for graduations but have the potential to succeed. This group includes disengaged and underachieving students who have the potential to succeed but are at risk of not graduating, and students who left school before graduating.

Dual credit courses count twice: once towards postsecondary certification and once towards a secondary school diploma and fall into two broad categories:

1. College-Delivered
2. Team-Taught

Dual credits are based on the principles of collaboration and accountability in partnership between Brant Haldimand Norfolk Catholic District School Board and Conestoga, Fanshawe and Mohawk colleges. Dual credits extend learning, which can expand students' life opportunities and available pathway choices.

DEVELOPMENTS:

St. Mary Catholic Learning Centre is designated for alternative programs which includes supervised alternative learning, re-engagement of students age 18+, long-term suspensions, virtual learning, wellness, transition, and dual credits/School Within a College Program.

St. Mary Catholic Learning Centre's quickly evolving dual credit programming is accessible to secondary schools in the district. St. Mary Catholic Learning Centre offers new congregated programming in Brantford and Simcoe. St. Mary Catholic Learning Centre is committed to meeting the needs of all students to ensure they reach their full potential.

Below is a summary of the Dual Credit programming from Semester 1 of the 2022/2023:

St. Mary Catholic Learning Centre Dual Credit Programming 2022-23 Semester 1 Summary		
	Total Enrollment Semester 1 Dual Credit	Total Number of Credits Earned (College/Secondary)
Team-Taught Dual Credits		
Assumption College School Team Taught	12 (11 Female & 1 Male)	11 college /11 secondary Note: one student was withdrawn after the count date
Holy Trinity Catholic High School Team Taught	19 (5 Female & 14 Male)	16 college /18 secondary Note: one student was withdrawn after the count date
St. John's College Team Taught	42 (22 Female & 20 Male)	35 college/40 secondary Note: one student was withdrawn after the count date
College-Delivered Dual Credits		
Holy Trinity Catholic High School College-Delivered	38 (5 Female & 33 Male)	38 college/38 secondary
St. Mary Catholic Learning Centre – Norfolk SWAC	3 (1 Female & 2 Male)	3 college/3 secondary
Congregated Dual Credits		
St. Mary Catholic Learning Centre – Norfolk Congregated	16 (6 Female & 10 Male)	15 college /15 secondary Note: one student was withdrawn after the count date
St. Mary Catholic Learning Centre – Brantford Congregated	22 (6 Female & 16 Male)	18 college/18 secondary Note: 3 students were withdrawn after the count date
Satellite Campus – College Delivered at Sprucedale YC	5 (0 Female & 5 Male)	5 college/5 secondary
Total	157 (56 Female & 101 Male)	141 college /148 secondary

RECOMMENDATION:

THAT the Committee of the Whole refers the Dual Credit Programming report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

2022-23
Trustee Meetings and Events

Date	Time	Meeting/Event
April 12, 2023	3:00 pm	Executive Council Meeting
April 18, 2023	1:00 pm	Special Education Advisory Committee
April 18, 2023	7:00 pm	Committee of the Whole
April 25, 2023	3:00 pm	Budget Committee
April 25, 2023	7:00 pm	Board Meeting
April 26, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
April 27-29, 2023		OCSTA AGM & Conference
<i>April 30 - May 5, 2023</i>		<i>Catholic Education Week</i>
May 1, 2023	5:00 pm	Catholic Student Leadership Awards
May 2, 2023	7:00 pm	Celebration of the Arts
May 10, 2023	3:00 pm	Executive Council Meeting
May 16, 2023	1:00 pm	Special Education Advisory Committee
May 16, 2023	3:00pm	Accommodations Meeting
May 16, 2023	7:00 pm	Committee of the Whole
May 23, 2023	7:00 pm	Board Meeting
May 26, 2023	9:00 am	Student Transportation Services BHN
May 30, 2023	1:15 pm	Accessibility Steering Committee
June 1-3, 2023		CCSTA AGM
June 12, 2023	3:00 pm	Policy Committee
June 13, 2023	3:00 pm	Budget Committee
June 14, 2023	3:00 pm	Executive Council Meeting
June 19, 2023	5:00 pm	Audit Committee
June 20, 2023	7:00 pm	Committee of the Whole
June 27, 2023	7:00 pm	Board Meeting
June 28, 2023	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee